



Leatherhead Residents' Association

MINUTES OF BOARD MEETING HELD ON TUESDAY 7th March 2017 at 8.00 PM at Letherhead Institute

DIRECTORS PRESENT: Caroline Brown (CB) Chairman; Hubert Carr (HC), Vice Chairman; Susan Leveritt (SL), Secretary; Paula Sabine (PS), Treasurer; Cheryl Allen (CA); Louise Herrity (LH); Fran Smith (FS); Martyn Williams (MW);

ALSO PRESENT: Hilary Porter (HP), Ian Seifert (IS), Ann Cardew (AC)

1 Apologies: None received

2 Minutes of Meeting held on 6th February were approved with minor changes.

ACTION

3 Matters Arising – CB reported the resignation of Tony Severs, the Tree Officer, effective as of 4 th March		
4 Chairman's Report		
(a)	AGM Issues – As the LRA is now a CLG there are numerous new requirements for the planning and running of the AGM, which were discussed fully.	
i	An email notification of the AGM will be sent to all those for whom we have an email address informing them that the papers are available on the LRAs web-site, (this appears a more effective solution than attempting to store the documents on MailChimp). This will be received by members no later than 19/03/17	CB,PS,SL And MW
ii	For Members for whom we do not have an email address, the notification will be printed in hard copy and hand delivered to home addresses by the same date. The notice will advise that the papers are available on the website and for inspection at the Leatherhead Library in Mansion House, and in the Library at Letherhead Institute. Members will also be told that paper copies can be supplied upon request.	CB, PS, SL And MW
(b)	Confirmation Statement (formerly known as the Annual Return). PS stated that as these reporting rules are new and there are different reporting options, the Confirmation Statement will be filed soon after the AGM to allow sufficient time for any changes which might be required.	SL
(c)	Corporation Tax Return will be due on 30 th September but again will be filed well ahead of time to enable any necessary revisions. PS confirmed that no corporation tax should be due since the Company is a not-for-profit organisation.	PS
(d)	Website – progress has been slow but it is near completion, and when revised, will be mobile-compliant.	CB,MW
(e)	Kingston House Gardens Percy Hawkins has reported that a streetlight outside his window is flickering, making sleep difficult. CB has reported this problem and visited PH's flat a number of times. Russell Folk from Circle Housing has written in order to set up a meeting.	
5 Reports from Committees		
(a)	Environment Report: Saturday morning's (4 th March) litter pick was successful with 65 volunteers taking part, including Be@titude's Stephen Walters	

(b)	<p>Forward Planning – MW reminded the attendees that Transform Leatherhead was going to hold an open event on 23rd March at the Leatherhead Leisure Centre to report on results of their latest consultations, Sustainable Transport and the plans for Clare and James House.</p> <p>He also reported that MVDC have recently reported on the Sustainable Transport Plan consultation. This maintains that there was general approval to all 3 proposals, despite the well-argued criticisms made by many. The most likely alternative to proceed is Randalls Road. MW commented that this may be because Surrey CC can no longer provide the funding for more. The report had been emailed to all directors. There was general agreement that CRG members and others have consistently offered well-thought out criticisms to many TL plans, but TL nevertheless always seem to achieve high approval ratings to their proposals. MW suggested, and the meeting agreed, that LRA members might choose to be vocal and explicit in their criticisms (where warranted) in the future</p>	ALL
(c)	<p>Membership – PS said renewals have been good at first, but slow down as time passes. She believes that after the renewal reminders are received this/next week, there will be another flurry of renewals coming in. There will be a new initiative to win new members once the AGM is out of the way. HC mentioned that the Zoopla website reporting house sales can be a good source of addresses to approach with visits or leaflets.</p>	ALL
(d)	<p>Planning - FS reviewed the most recent Planning Applications – Clinton Road - she has lodged her representation. Yarm Way - she needs comments on her draft by tomorrow. Grantham House (which has resulted in 3 new members) - she would appreciate other Directors helping out by having a look at the site and giving her their views shortly</p>	ALL
(e)	<p>Health – HP reported the Epsom & St Helier A&E and Maternity units are being considered by London Doctors Council for closure</p>	
(f)	<p>Highways – no report, but HC commented that SCC do not appear to be planning significant spending on Leatherhead Roads</p>	
(g)	<p>Treasurer's Report – PS stated that, after consulting with accountant Paul McWhirter, LRA will take the option of reporting as a Micro-Entity with reduced reporting requirements. Copies of the draft accounts were distributed and, after examination, were signed off by the Directors. PS to finalise in time for distribution by 19/03/17.</p>	
(h)	<p>Newsletter – the decision was made to hold off on producing the Spring Newsletter until the major report from Transform Leatherhead was available. Instead a front- and-back 1 page "NewsSheet" was to be delivered in mid-March with an update and indicating the topics which would be covered in the full May issue. That will have a delivery date of mid May, with a deadline for submissions of 1st May. The Chairman asked for the following to submit relevant articles:</p> <ul style="list-style-type: none"> HP – Epsom & St Helier Hospital IS – use of land MW – the parking crisis HC – Church Street FS – planning developments 	
6	<p>AOB – FS reported that the LRA Facebook account has over 100 followers and is a good channel for disseminating information. SL wondered whether the Facebook page might be useful in a membership drive.</p>	
7	<p>Date of Next Meeting: Monday 3rd April 2017, the Annual General Meeting.</p>	