



Leatherhead Residents' Association

DRAFT MINUTES OF CLOSED EXECUTIVE COMMITTEE MEETING HELD ON MONDAY 1ST

FEBRUARY 2016 AT 7.30PM AT THE LETHERHEAD INSTITUTE

PRESENT: Caroline Brown(CB) Chairman, Cheryl Allen(CA), Ann Cardew(AC), Hubert Carr(HC) Vice Chairman, Louise Herrity(LH), Hilary Porter(HP), Paula Sabine(PS)(from 8.30pm), Ian Seifert(IS), Fran Smith(FS), Martyn Williams(MW), John Wilson(JWW), Pam Wilson(PW) Secretary

ACTIO N

- 1 **Apologies** : Norma Tatham-Thompson. Norma has resigned from the LRA Executive Committee due to a move away from Leatherhead. The Chairman will be writing to her to thank her for her many years of supportive work on the Executive Committee. CB
- 2 **Minutes of Meeting held on 4 January 2016:** The Minutes were approved.
- 3 **Matters arising from meeting not covered elsewhere on the Agenda :**
 - (a) The Extraordinary General Meeting will not take place on Monday 7 March which will be the usual Open Meeting.
 - (b) **Case for Change - LRA new Constitution (Articles of Association)** – this to be discussed at the end of the meeting and proposed at the AGM on 4 April 2016.
 - (c) **Notice Boards:** Cllr. Tim Hall had suggested there might be a possibility of the LRA using the notice board near the post office in the High Street. CB has written to Yvonne Rees(YR), CEO MVDC, about this and a reply has been received that they will respond in more detail once there is an opportunity to consider our request. YR has since told CB that this has been passed to Graeme Kane. CB to follow up. CB
- 4 **Chairman's Report :** (a) **Committee:** CB thanked the Committee for all its help during the year and said she had some ideas as to how more members could join in the running of the Association. b/f March

These were small, specific tasks which new members in particular might be interested in taking on. Briefly, these were as follows: (1) keeping an active list of members who receive Newsletters, (2) list of houses sold in Leatherhead for New Members Forms, (3) keeping supply of Renewal and New Member Forms, (4) distribution of leaflets about the LRA, (5) filling in Attendance Sheets at LRA meetings, (6) attending outside meetings if required. More information can be obtained from the Secretary.

PW/CB

CB gave out lists of roads to be covered for the distribution of the Newsletter by members of the Executive Committee. All agreed. CB said she would retain Publicity.

(d) **BLeAF Meeting 14 January 2016: CIL** – it was noted that many of the potential schemes were short of money. The location for trees promised for Leatherhead was discussed. CA to follow this up

CA

(e) **RAs meeting with CEO, Yvonne Rees:** (i) **New Homes Bonus:** this will be the equivalent of 6x Council Tax and will remain in place for four years. NB Houses succeeding on Appeal will not be eligible.

(ii) **Parking:** There is a possibility of 30 minutes free parking to be discussed at the next meeting of the MVDC.

(iii) **Accommodation:** All types of accommodation are needed in the affordable range and Circle Housing will be looking to re-vamp or re-build some of their sites.

(iv) **Colin Mills & “MV Inclusive Sport”** A leaflet was given out on “All Sport, All Free, All Invited” – There is a wide range of sport in Mole Valley which is open to anyone with any form of disability and it is all FREE. Find out more: Phone: 01306 879194, email: sport@molevalley.gov.uk Visit: molevalley.gov.uk/active.

(v) Colin Mills reminded residents to fill in the **Infrastructure Needs Support postcard.**

(vi) Graeme Kane, Resilience in the Community Officer has a “Talk over Tea” meeting at Dorking Halls on 10th March. See MVDC website.

(vii) **Devolution:** There was a long discussion. This could mean pooling resources between Councils for Surrey and Sussex for important items such as roads. More information will be forthcoming from MVDC.

5 **Reports from sub-committees :**

(a) **Environment** : ([Report](#)) **Open Gardens:** There is doubt about the possibility of the Open Garden event. CA is still waiting to hear from those who might offer their gardens to be open for the event before a final decision is made. It is hoped that at least 12 gardens would be available. In the meantime, residents are asked to please contact **Cheryl Allen on 01372 370091** if they can

CA

open their garden for this event on Sunday 12 June 2016.

- (b) **Forward Planning** : Initial results from Stage 2 Consultation of Transform Leatherhead have now been received. The consultation was responded to by a significant number of participants. The key questions evoked the following responses: Redevelop Swan Centre 91% in favour, Develop Bull Hill (Red House grounds) 74% in favour, Ideas for Riverside Park 90% in favour. It is anticipated that detailed proposals will be presented in confidence to the Community Reference Group on 18 February in preparation for the MVDC Executive meeting early in March. HC/JW
W
- (c) **Health** : ([Report](#)) **North Leatherhead Regeneration Group**: Cllr. Mondejar is in the process of setting up this group as a potential fund-raising Charity for the benefit of North Leatherhead. It is understood that Therfield and Trinity school Heads, the Chamber of Commerce, B@titude and Leatherhead Youth Project representatives are involved with some research work interest from Kingston University. To date it is understood that no meeting has yet taken place yet. HP to follow up. HP
- (d) **Planning**: ([Report](#))(i) **MO/2015/1601 land at Farthings, Randalls Road and Cleeve Road**: FS has been asked to speak for three minutes at a Development Control Meeting on Wednesday 3 February about the large application.
- (e) Originally the application was for 70 homes and this has since been changed to a Care Home and 84 homes. Her paper giving concerns about this development was agreed and also that she should attend the meeting on Wednesday 3 February. FS
- (ii) **MO/16/0062 42 Upper Fairfield Road**: FS has been contacted by a member who is concerned about the increase in the number of flats without an increase in parking. Four of the flats are to be affordable and rented by the The Grange Centre (Bookham) for assisted living. Car parking spaces will be needed for Carers. It was agreed that FS should write to the Planning Department asking for more parking facilities. FS
- 6 **Newsletter** : The Newsletter should be ready for distribution at the end of the first week of February. JWW suggested that two Newsletters would be published in May/June and the beginning of November. This was agreed, but that a small information sheet should be produced in between these dates. JWW/C
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- 7 **Ashted & Leatherhead Local** : FS will be writing about Leach Grove Wood. Copy for the following issue by 7 March please. FS
ALL
- 8 **AOB**:
- (a) **Speaker for AGM**: Chris Evans from the European Movement has written to the Chairman suggesting someone to speak at one of our meetings. It was agreed that this was possible

providing the platform is shared by another speaker with an opposite view. CB to contact Chris Evans with this suggestion, to find another speaker and deal with the publicity. It was suggested the AGM which will include the approval of the new LRA Articles of Association, should start at 7pm for coffee and 7.15pm for the business of the meeting.

- (b) **Local Transport Review:** Information on this including bus route 516 will be in the Newsletter.

- 9 **Articles of Association (new Constitution):** Martyn Williams introduced the discussion on the draft articles. He cautioned that whilst he had been asked by the Committee to produce a draft, he had no formal qualifications in the field. He has produced the draft from the model articles provided by Companies House, together with some amendments derived from experience elsewhere. The Committee need to bear this in mind if they proceed with the draft. Detailed discussion took place on the document produced by Martyn Williams and because of the time limits, it was agreed for the Executive Committee to meet again on Tuesday evening at 7.30 at Rialto, Yarm Way. Any amendments will be written in by MW and circulated to the Executive Committee. Copy of the document will need to be put in the Library and Helpshop at the beginning of March and emailed to members. Volunteers for these tasks would be helpful.

CB

MW

ALL

- 10 **Dates of next Meetings:** The next meeting will be an OPEN meeting on Monday 7 March 2016 in Room G6, Letherhead Institute. The **AGM** will be held on **Monday 4 April at 7pm in the Abraham Dixon Hall.**

- 11 **Articles of Association** (discussion continued on **Tuesday 2 February 2016**)

The remaining Articles were discussed and general agreement was reached subject to a relatively small number of issues which require further clarification. MW is to produce a list of the issues, together with who agreed to investigate them. He will then circulate this list to all committee members. Once answers are to hand he will then circulate these to the Committee seeking approval. A further meeting may be needed.

MW/AL
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Article 47 relating to Insurance of the Directors and Officers was agreed in principle. The Chairman had investigated the cost of such insurance and the potential combination of a Policy to cover not only Public Liability, but also Directors' and Officers' Indemnity. It would appear that the optimum insurance cover and cost was offered by Hiscox insurance. It was agreed that the Chairman and Ian Seifert would investigate the possibility of taking out Directors' and Officers' insurance during the period that the LRA remains an Association and if such cover would continue if the LRA converted to a Company Limited by Guarantee.